

**MASB/ISD SYMPOSIUM
SUCCESSFUL SCHOOL COLLABORATION
March 6, 2006**

**Joint/Dual Administrators and Administrative Services
11:15 a.m.**

**Genesee Intermediate School District
Shared Time Business Management Services
Cynthia A. McCain
Executive Director, Finance.**

During the 2002-2003, school year the Genesee Intermediate School District (GISD), at the request of a local district, developed and implemented a payroll service pilot program. Due to a staffing change the local district superintendent saw an opportunity to potentially reduce costs by contracting out a portion of the payroll and reallocating remaining staff time. In the winter of 2004-05, the Genesee County Superintendent's Association established the Cost Effectiveness/Efficiency Team for Shared Personnel. This committee identified business services as an area to explore. The GISD business office staff members were in discussion with one district in the spring of 2005. In June of 2005, a local district superintendent received notice that the bookkeeper was retiring in two weeks. He contacted the business services department of the GISD to explore options. Effective July 1, 2005 GISD business office team members began processing payroll and accounts payable for that local district. Since July 2005, five additional districts have begun receiving a variety of services. At this time there are two additional districts that have expressed an interest with a potential start date of July, 2006. The demand was much greater than anticipated and the business office has expanded in a very short time period. The shared business services model is still evolving, but is expected to have team members cross-trained, specialized and serving across districts.